

K-rules at the Department of Political Science: obligations and compensation rules in the field of education and supervision

Updated January 2025

Obligations:

Professors and associate professors	9 K/year (newly hired associate professors are given 4K in advance)
Postdocs	2 K/year (9 K department-funded)
Assistant professors	15 K for 3-year assistant professorships 20 K for 4-year department-funded assistant professorships 17 K for 4-year project-funded (3+1) assistant professorships
PhD students	Two courses, cf. note on PhD teaching

K-standards for special tasks:

Head of department	9 K/year
Deputy head of department	4.5 K/year
Director of studies	9 K/year
Director of studies - Pol/Econ	3 K/year
FMOL study coordinator	3.5 K/year
PhD coordinator	6 K/year
International coordinator	0.5 K/year
Thesis coordinator	1 K/year
Union representative	1 K/year

Assessment committees:

Professorships	1 K chair, 0.5 K member (+ 0.5 if > 12 applicants)
Associate and assistant professorships	1 K chair, 0.5 K member
Postdoc/project-funded positions	0.25 K if > 10 applicants (not to project owner)
Chair, assessment of PhD dissertations	0.5 K
Chair, assessment of doctoral dissertations	1 K

Other tasks:

Buyout	K-compensation is effected as implementation of the budget underlying the grant received
Sabbatical research semester	Every 13th semester of employment after the PhD is a sabbatical research semester. You earn 4.5 K for each 13th semester of employment (and still during buyout).
Learn Danish	Non-Danish-speaking assistant professors, associate professors and professors are compensated with 2 K for completing the Danish course “Lær dansk”, level 3, or a course at a similar level. To receive compensation, present your course diploma to the head of secretariat.
Senior staff scheme	Voluntary retirement package compensated with up to 4 K by agreement
Sickness	Consecutive periods of illness lasting more than 14 days are compensated proportionately. For example, 2 months of illness: (9K x 2/12 months = 1.5K). This does not apply to PhD students for whom an extension of the period is requested.
Parental leave	<p>Professors and associate professors with a permanent contract and a K-obligation of 9K/year: Leave periods longer than 2 months (in total) are compensated with the normal K obligation in the leave period plus a K bonus equal to 0.5 times this obligation. 6 months of leave are thus compensated with 6.75K.</p> <p>-</p> <p>Assistant professors and postdocs without a permanent contract will typically have their contracts extended with the length of their leave. The HR department can inform about the exact conditions. In addition, the department provides a K bonus for leave periods longer than two months (in total) equal to 0.5 times the leave period. For assistant professors with a K-norm of 5K/year, 6 months of leave will be compensated with 1.25K. For postdocs with a teaching norm of 2K/year, 6 months of leave will be compensated with 0.5K. Postdocs may request to have their contract extended instead. 6 months of leave will lead to 20 days extension. Assistant professors may only in exceptional cases have their contracts extended instead.</p> <p>For detailed information about what this means in your case, please ask the Head of secretariat. PhD-students can have their contracts extended according to the rules of the PhD-school.</p>

K-standards for supervision:

PhD supervision	Compensation for PhD supervision gives 2 K to the main supervisor and 1 K to any co-supervisor. K for PhD supervision is awarded the year in which the defense takes place. If the doctoral program is completed without a defense, a special agreement must be made regarding the amount of K compensation
Thesis supervision	0.25 K for 1 student, increases by 50% per extra student Each employee can be credited for max. 12 theses per year, measured as a running average over a three-year period. Assistant professors can be credited for max. 4 theses during the assistant professorship. For theses submitted as part of a 4+4 PhD program, 0.25 K are split evenly between main and co-supervisor. Co-supervisor in Politics and Economics receives 0.15 K Thesis preparation supervisor (International Studies): 0.04K
Bachelor supervision	Co-supervisor on bachelor projects in Politics and Economics receives 0.15 K Supervisor on bachelor project in Public Health Science receives 0.2 K (not when part of BA seminar)
Internships (Pol/Econ)	Supervisor on 20 ECTS internship paper: 0.15 K Supervisor on 10 ECTS internship paper: 0.10 K
Internships (International Studies)	Supervisor on 30 ECTS internship paper: 0.15 K

K-standards for teaching:

In general: K for lectures, coordination and exams handled by several teachers is distributed proportionally.

Seminars:

MA seminar	2 K
Double seminar	4 K
BA seminar (6th semester)	3 K
BA seminar (social science)	3 K (+ 0.5 K per 10 extra beyond 20 students)
Project seminar	0.5 K
Individual political science seminar	0.15 K, increased by 50% per extra student

BA seminar (5th semester)	2 K (+ 0.2 K for internal examiner)
PhD seminar	3 K (10 ECTS, adjusted relatively), at least 5 in-house participants
PhD students in MA seminar (approved for PhD program)	0.2 K per PhD student

Mandatory courses:

As a guiding principle, each two-hour lecture (50+ students) is compensated with 0.1K

Introduction to Political Science (ordinary)	Total 12.5 K
	Lectures: 4 K
	Course coordinator: 0.75 K (incl. learning day/study trials)
	Instructor coordination: 2 K
	Supervision: 3.25 K
	Exam grading and feedback: 2.5 K

Introduction to Political Science (minor) -	Total 4 K
	Lectures: 2.5 K
	Course coordinator: 0.25 K
	Project supervision: 0.75 K
	Exam grading and feedback: 0.5 K

Introduction to Political Science (Public Health Science)	Total 5.25 K
	Lectures: 3 K
	Course coordinator: 0.25 K
	Instructor coordination: 1.5 K
	Exam grading and feedback: 0.5 K

Methods I	Total 7.5 K
	Lectures: 3 K
	Course coordinator: 0.5 K
	Instructor coordination: 1.5 K
	Assessment meeting: 0.25 K
	Exam grading and feedback: 2.5 K

Methods II	Total 9.75 K Lectures: 4 K Course coordinator: 0.5 K Instructor coordination: 2 K Oral exam (incl. internal examiners): 3.25 K Classes: 1 K for 1 class, 0.5 K for extra classes
Methods (minor)	Total 3.75 K Lectures: 3 K Course coordinator: 0.25 K Exam grading and feedback: 0.5 K
Methods and Philosophy of Science (Pol/Econ)	Total 5.25 K Lectures: 3 K Course coordinator: 0.25 K Instructor coordination: 1.5 K Exam grading and feedback: 0.5 K
Philosophy of Science	Total 6.6 K Lectures: 3 K Course coordinator: 0.5 K Instructor coordination: 1.5 K Assessment meeting: 0.1 K Exam grading and feedback: 1.5 K
Political Theory	Total 7.25 K Lectures: 3 K Course coordinator: 0.5 K Instructor coordination: 1.5 K Assessment meeting: 0.25 Exam grading and feedback: 2 K
Political Sociology	Total 7.75 K Lectures: 3 K Course coordinator: 0.5 K

	Instructor coordination: 1.5 K
	Assessment meeting: 0.25
	Exam grading and feedback: 2.5 K
Sociology of health	Total 3.75 K
	Lectures: 2 K
	Course coordinator: 0.25 K
	Instructor coordination: 1 K
	Exam grading and feedback: 0.5 K
Political Behavior and Representation	Total 7.75 K
	Lectures: 3 K
	Course coordinator: 0.5 K
	Instructor coordination: 1.5 K
	Assessment meeting: 0.25
	Exam grading and feedback: 2.5 K
Comparative Politics	Total 7.75 K
	Lectures: 3 K
	Course coordinator: 0.5 K
	Instructor coordination: 1.5 K
	Assessment meeting: 0.25
	Exam grading and feedback: 2.5 K
International Politics	Total 7.75 K
	Lectures: 3 K
	Course coordinator: 0.5 K
	Instructor coordination: 1.5 K
	Assessment meeting: 0.25
	Exam grading and feedback: 2.5 K
Political Institutions	Total 7.75 K (+ classes)
	Lectures: 3 K
	Course coordinator: 0.5 K
	Instructor coordination: 1.5 K

	Assessment meeting: 0.25
	Exam grading and feedback: 2.5 K
	Classes: 1 K for 1 class and 0.5 K for extra classes
Public Administration	Total 8.25 K (+ classes)
	Lectures: 3 K
	Course coordinator: 0.5 K
	Classroom teaching coordination: 1.5 K
	Oral exam (incl. internal examiners): 3.25 K
	Classes: 1 K for 1 class and 0.5 K for extra classes
	Public health: 1.25 K for first class
Public Policy	Total 10.5 K
	Lectures: 2.5 K
	Course coordinator: 0.5 K
	Instructor coordinator: 1 K
	Supervision: 3.25 K
	Assessment meeting: 0.25
	Exam grading and feedback: 3 K
Policy Evaluation	Total 7.25 K (+ classes)
	Lectures: 1 K
	Course coordinator: 0.5 K
	Instructor coordination: 1 K
	Oral exam (incl. internal examiners): 4.75 K
	Classes: 1 K for 1 class, 0.5 K for extra classes
Public Policy and Economics (Pol/Econ)	Total 4.4 K (reduced with external co-lecturers)
	Lectures: 3.5 K
	Oral exam: 0.5 K (+0.4 K for internal examiners)
Public Management (Pol/Econ)	Total 4.4 K (reduced with external co-lecturers)
	Lectures: 3.5 K

Oral exam: 0.5 K (+0.4 K for internal examiners)

Politics and Economics of the EU (Pol/Econ) 2.5 K (+ 0.5 K per extra 10 participants beyond 25)

MA Journalism electives 2 K (+ 0.5 K per 10 extra beyond 25 students)

International Studies courses 2 K (+ 0.5 K per 10 extra beyond 25 students)

Applied Quantitative Research (Erasmus Mundus)

Total: 4.5K

Lectures: 2.7K

Supervision: 0.3K

Exam grading and feedback: 0.5K

Classes: 1 K for 1 class, 0.5 K for extra classes

Key Issues facing contemporary Journalism (Erasmus Mundus)

2 K (+ 0.5 K per 10 extra beyond 25 students)

Media, Politics and Society (MA Journalism)

Total: 4.4K (reduced with external co-lecturers)

Lectures: 2,7K

Classes: 0.9K (two classes, +0.3K for additional)

Course coordinator: 0,25K

Oral exam (incl. internal examiners) 0,55K

The Possibilities and Challenges of Journalism (MA Journalism)

Total: 3.7K (reduced with external co-lecturers)

Lectures: 1.2K

Classes: 1.2K (two classes, +0.4K for additional)

Course coordinator: 0,25K

Supervision: 0,55K

Exam grading and feedback 0,5K

Flexible Master of Public Leadership (FMOL):

FMOL courses (5 ECTS)	2 K (+ 0.5 K per 10 extra beyond 15 students) +0.25 K for courses in Odense
FMOL courses (10 ECTS)	4 K (+ 0.5 K per 10 extra beyond 15 students) +0.25 K for courses in Odense
Doubled FMOL courses	50% extra K for each class
MA thesis supervision	0.25 K