

K-rules at the Department of Political Science: obligations and compensation rules in the field of education and supervision

Updated March 2026

Obligations:

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| Professors and associate professors | 9 K/year (newly hired associate professors are given 4K in advance) |
| Postdocs | 2 K/year (9 K department-funded) |
| Assistant professors | 15 K for 3-year assistant professorships 20 K for 4-year department-funded assistant professorships 17 K for 4-year project-funded (3+1) assistant professorships |
| PhD students | Two courses, cf. note on PhD teaching |

K-standards for special tasks:

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| Head of department | 9 K/year |
| Deputy head of department | 4.5 K/year |
| Director of studies | 9 K/year |
| Director of studies - Pol/Econ | 3 K/year |
| FMOL study coordinator | 3.5 K/year |
| PhD coordinator | 6 K/year |
| International coordinator | 0.5 K/year |
| Thesis coordinator | 1 K/year |
| Union representative | 1 K/year |

Assessment committees:

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| Professorships | 1 K chair, 0.5 K member (+ 0.5 if > 12 applicants) |
| Associate and assistant professorships | 1 K chair, 0.5 K member |
| Postdoc/project-funded positions | 0.25 K if > 10 applicants (not to project owner) |
| Chair, assessment of PhD dissertations | 0.5 K |
| Chair, assessment of doctoral dissertations | 1 K |

Other tasks:

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| Buyout | K-compensation is effected as implementation of the budget underlying the grant received |
| Sabbatical research semester | Every 13th semester of employment after the PhD is a sabbatical research semester. You earn 4.5 K for each 13th semester of employment (and still during buyout). |
| Learn Danish | Non-Danish-speaking assistant professors, associate professors and professors are compensated with 2 K for completing the Danish course “Lær dansk”, level 3, or a course at a similar level. To receive compensation, present your course diploma to the head of secretariat. |
| Senior staff scheme | Voluntary retirement package compensated with up to 4 K by agreement |
| Sickness | For professors and associate professors with permanent contract, consecutive periods of illness lasting more than 14 days are compensated proportionately. For example, 2 months of illness: $((9K/12)*2 \text{ months} = 1.5K)$. PhD students follow the rules of contract extension managed by the PhD school. For post docs and assistant professors without a permanent contract different models may be arranged with Head of Department and project owner. |
| Parental leave | <p>Professors and associate professors with a permanent contract and a K-obligation of 9K/year: Leave periods longer than 2 months (in total) are compensated with the normal K obligation in the leave period plus a K bonus equal to 0.5 times this obligation. 6 months of leave are thus compensated with 6.75K.</p> <p>-</p> <p>Assistant professors and postdocs without a permanent contract will typically have their contracts extended with the length of their leave. The HR department can inform about the exact conditions. In addition, the department provides a K bonus for leave periods longer than two months (in total) equal to 0.5 times the leave period. For assistant professors with a K-norm of 5K/year, 6 months of leave will be compensated with 1.25K. For postdocs with a teaching norm of 2K/year, 6 months of leave will be compensated with 0.5K. Postdocs may request to have their contract extended instead. 6 months of leave will lead to 20 days</p> |

extension. Assistant professors may only in exceptional cases have their contracts extended instead.

For detailed information about what this means in your case, please ask the Head of secretariat.

PhD-students can have their contracts extended according to the rules of the PhD-school.

K-standards for supervision:

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| PhD supervision | Compensation for PhD supervision gives 2 K to the main supervisor and 1 K to any co-supervisor. K for PhD supervision is awarded the year in which the defense takes place. If the doctoral program is completed without a defense, a special agreement must be made regarding the amount of K compensation |
| Thesis supervision | 0.25 K for 1 student, increases by 50% per extra student Each employee can be credited for max. 12 theses per year, measured as a running average over a three-year period. For theses submitted as part of a 4+4 PhD program, 0.25 K are split evenly between main and co-supervisor. Co-supervisor in Politics and Economics receives 0.15 K Thesis preparation supervisor (International Studies): 0.04K |
| Bachelor supervision | Co-supervisor on bachelor projects in Politics and Economics receives 0.15 K Supervisor on bachelor project in Public Health Science receives 0.2 K (not when part of BA seminar) |
| Internships (Pol/Econ) | Supervisor on 20 ECTS internship paper: 0.15 K Supervisor on 10 ECTS internship paper: 0.10 K |
| Internships (International Studies) | Supervisor on 30 ECTS internship paper: 0.15 K |

K-standards for teaching:

In general: K for lectures, coordination and exams handled by several teachers is distributed proportionally.

Seminars:

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| MA seminar | 2 K |
| Double seminar | 4 K |
| BA seminar (6th semester) | 3 K |
| Project seminar | 0.5 K |
| Individual political science seminar | 0.15 K, increased by 50% per extra student |
| BA seminar (5th semester) | 2 K (+ 0.15 K per BA thesis supervised in social science + 0.2 K to internal examiner) |
| Seminars for BA exchange students | 2 K (+ 0.2 K to internal examiner) |
| PhD seminar | 3 K (10 ECTS, adjusted relatively), at least 5 in-house participants |
| PhD students in MA seminar (approved for PhD program) | 0.2 K per PhD student |

Mandatory courses BA:

As a guiding principle, each two-hour lecture (50+ students) is compensated with 0.1K

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| Introduction to Political Science (ordinary) | Total 14 K |
| | Lectures: 4 K |
| | Course coordinator: 1 K (incl. learning day/study trials/coordination of Introduction to Political Science at Public Health Science) |
| | Instructor coordination: 2 K |
| | Supervision: 3.5 K |
| | Exam grading and feedback: 3 K |
| Introduction to Political Science (Public Health Science) | Preparing and grading exam for minor program: 0.5 K |
| | Total 5.25 K |
| | Lectures: 3 K |
| | Course coordinator: 0.25 K |
| | Instructor coordination: 1.5 K |
| Methods I | Exam grading and feedback: 0.5 K |
| | Total 7.5 K |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |

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| | Instructor coordination: 1.5 K |
| | Assessment meeting: 0.25 K |
| | Exam grading and feedback: 2.5 K |
| Methods II | Total 9.75 K |
| | Lectures: 4 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 2 K |
| | Oral exam (incl. internal examiners): 3.25 K |
| | Classes: 1 K for 1 class, 0.5 K for extra classes |
| Methods and Philosophy of Science (Pol/Econ) | Total 5.25 K |
| | Lectures: 3 K |
| | Course coordinator: 0.25 K |
| | Instructor coordination: 1.5 K |
| | Exam grading and feedback: 0.5 K |
| Philosophy of Science | Total 6.6 K |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 1.5 K |
| | Assessment meeting: 0.1 K |
| | Exam grading and feedback: 1.5 K |
| Political Theory | Total 7.25 K |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 1.5 K |
| | Assessment meeting: 0.25 |
| | Exam grading and feedback: 2 K |
| Political Sociology | Total 8.25 K |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |

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| | Instructor coordination: 1.5 K |
| | Assessment meeting: 0.25 |
| | Exam grading and feedback: 3 K |
| Sociology of health | Total 3.5 K |
| | Lectures: 2 K |
| | Course coordinator: 0.25 K |
| | Instructor coordination: 0.75 K |
| | Exam grading and feedback: 0.5 K |
| Political Behavior and Representation | Total 7.75 K |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 1.5 K |
| | Assessment meeting: 0.25 |
| | Exam grading and feedback: 2.5 K |
| Comparative Politics | Total 7.75 K |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 1.5 K |
| | Assessment meeting: 0.25 |
| | Exam grading and feedback: 2.5 K |
| International Politics | Total 7.75 K |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 1.5 K |
| | Assessment meeting: 0.25 |
| | Exam grading and feedback: 2.5 K |
| Political Institutions | Total 7.75 K (+ classes) |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 1.5 K |

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| | Assessment meeting: 0.25 |
| | Exam grading and feedback: 2.5 K |
| | Classes: 1 K for 1 class and 0.5 K for extra classes |
| Public Administration | Total 8.25 K (+ classes) |
| | Lectures: 3 K |
| | Course coordinator: 0.5 K |
| | Classroom teaching coordination: 1.5 K |
| | Oral exam (incl. internal examiners): 3.25 K |
| | Classes: 1 K for 1 class and 0.5 K for extra classes |
| | Public health: 1.25 K for first class |
| Public Policy | Total 10.5 K |
| | Lectures: 2.5 K |
| | Course coordinator: 0.5 K |
| | Instructor coordinator: 1 K |
| | Supervision: 3.25 K |
| | Assessment meeting: 0.25 |
| | Exam grading and feedback: 3 K |
| Policy Evaluation | Total 7.25 K (+ classes) |
| | Lectures: 1 K |
| | Course coordinator: 0.5 K |
| | Instructor coordination: 1 K |
| | Oral exam (incl. internal examiners): 4.75 K |
| | Classes: 1 K for 1 class, 0.5 K for extra classes |
| Public Policy (Pol/Econ) | Total: 4 K |
| | Lectures 2.5 K |
| | Course and instructor coordinatoion: 0.5 K |
| | Supervision 0.5 K |
| | Grading and feedback: 0.5 K |
| Public Policy and Economics (Pol/Econ) | Total 4.4 K (reduced with external co-lecturers) |

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| | Lectures: 3.5 K |
| | Oral exam: 0.5 K (+0.4 K for internal examiners) |
| Public Management (Pol/Econ) | Total 4.4 K (reduced with external co-lecturers) |
| | Lectures: 3.5 K |
| | Oral exam: 0.5 K (+0.4 K for internal examiners) |
| Politics and Economics of the EU (Pol/Econ) | 2.5 K (+ 0.5 K per extra 10 participants beyond 25) |
| MA Journalism electives | 2 K (+ 0.5 K per 10 extra beyond 25 students) |
| International Studies courses | 2 K (+ 0.5 K per 10 extra beyond 25 students) |
| Applied Quantitative Research (Erasmus Mundus) | |
| Total: 4.5K | |
| Lectures: | 2.7K |
| Supervision: | 0.3K |
| Exam grading and feedback: | 0.5K |
| Classes: 1 | K for 1 class, 0.5 K for extra classes |
| Course coordinator | 0.5 k |
| Key Issues facing contemporary Journalism (Erasmus Mundus) | 2 K (+ 0.5 K per 10 extra beyond 25 students) |
| Media, Politics and Society (MA Journalism) | |
| Total: | 4.4K (reduced with external co-lecturers) |
| Lectures: | 2,7K |
| Classes: | 0.9K (two classes, +0.3K for additional) |
| Course coordinator: | 0,25K |
| Oral exam (incl. internal examiners) | 0,55K |

The Possibilities and Challenges of Journalism (MA Journalism)

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| Total: | 3.7K (reduced with external co-lecturers) |
| Lectures: | 1.2K |
| Classes: | 1.2K (two classes, +0.4K for additional) |
| Course coordinator: | 0,25K |
| Supervision: | 0,55K |
| Exam grading and feedback | 0,5K |

Flexible Master of Public Leadership (FMOL):

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| FMOL courses (5 ECTS) | 2 K (+ 0.5 K per 10 extra beyond 15 students) +0.25 K for courses in Odense |
| FMOL courses (10 ECTS) | 4 K (+ 0.5 K per 10 extra beyond 15 students) +0.25 K for courses in Odense |
| Doubled FMOL courses | 50% extra K for each class |
| MA thesis supervision | 0.25 K |
| Subject coordination for inter-institutional subjects | 0.25 K |

In very special cases, K can be paid as a one-off payment by agreement with the head of department. In that case, 1k corresponds to DKK 50,000.